



UPCOMING MEETINGS

December 4-6: ACTG Leadership Meeting, DC

December 7-9: IMPAACT Leadership Meeting, DC

January 6-7: "Strategies for Raising Awareness of HIV Biomedical Prevention Research", Bethesda

January 17-22: DAIDS Regional Training Event, Houston

January 27-28: Strategic Working Group Meeting, Bethesda

March 15-17: MTN Annual Meeting, Arlington VA

For details on these and other events, please refer to the [HANC calendar](#).

HELPFUL TIPS

- To avoid persistent log-in prompts, just set the HANC portal as a "Trusted Site". [Click here](#) to learn how.
- Use the Internet Explorer browser to get the greatest functionality out of the HANC portal.
- Forgot your portal password? Reset it by going to [Log On Help](#) on HANC's public site.
- You can find many HIV/AIDS resources, links, and RSS feeds on [www.hanc.info](#).
- Did you know that you can export contact info from the HANC-user contact list? [Click here](#) for instructions.

CALL ETIQUETTE REMINDERS

- Announce yourself (important for transparency/accurate minutes).
- Identify yourself when speaking.
- Be respectful of other participants – don't interrupt and give other participants the chance to speak.
- Speak up if you can't hear or if you can't access the agenda/materials.
- Put yourself on mute when you're not speaking.
- Don't press your "hold" button.

Do you have an idea for a story?

Tell us about your network's projects and activities and we will share

[www.hanc.info](#)

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HANC & Network Announcements

Community Partners Training Materials Available: During the May 2008 Community Partners F2F, the Community Partners Training Working Group (CTWG) hired a technical writer to create a set of standardized, high-quality CAB training materials for cross-network use. Community Partners (CP) identified a selection of cross-network training topics as priorities. The technical writer reviewed the existing training materials and developed a cross-network trainer's guide and training module on the topics of "Understanding the clinical research process and principles of clinical research" and "The role of a CAB and principles of community involvement". On behalf of the CTWG, Allegra Cermak, and HANC, CP is pleased to announce that the documents have been finalized and are ready for wide distribution. The training documents include: [Participant Slides](#), [Participant Handouts](#), [Participant Guide](#), [Workshop Activities Handouts](#), and [Instructor's Guide](#). These materials are available on the HANC portal and you are encouraged to share these documents with CAB members, new staff and with any organizations and agencies that you feel could benefit from these materials. Please contact [Russell Campbell](#) for more information.

Revisions to the EAE Manual are expected to be available before the end of December with an April 2010 roll-out timed with the launch of new versions of DAIDS-ES and DAERS.

HANC Online: You can keep up to date on HANC's programmatic activities by following us on [Facebook](#) or [Twitter](#) (search for "hancprograms") or by referring to the HANC "[Daily Dose](#)" on the portal homepage.

Collaborator Spotlights:

The **ACTG** was recently awarded a supplement through the American Recovery and Reinvestment Act (ARRA) funding process to develop a Community Health Promoter Program as an adjunct to the network's ongoing programs and commitment to enhance and support access to ACTG HIV/AIDS therapeutic clinical trials for underrepresented populations. Each of the ten ACTG Clinical Research Sites (CRSs) in the United States Community Health Promoter Program successfully demonstrated that it has the opportunity, capacity, and commitment to enhance the enrollment and retention of minority and female subjects in ACTG clinical trials through the use of a Community Health Promoter, who will serve as a liaison between the CRS, study participants, and the local community, as well as the ability to meet the rapid implementation and reporting requirements. For more details, [click here](#).



The **HPTN** has a multi-study focus on HIV prevention in the United States. One component of that effort, **HPTN 061**, addresses the disproportionate rate of HIV infection among black men who have sex with men. Recruitment for HPTN 061 (also known as the BROTH-ERS Study) is underway in six U.S. cities. A new website, [BlackMenStandTogether.org](#), has just been launched to assist study recruitment.



Frontier Science (FSTRF) is pleased to announce new eLearning Courses. These courses are interactive computer-based classes that allow site staff to learn data management material at their own pace. The interactive courses include many examples, video, course summaries, a final knowledge assessment, and personalized certificate upon successful completion of the course. To learn more about the courses and other FSTRF resources, [click here](#).



Other News:

- Have you ever wondered how to reach your counterpart at another network or at DAIDS? Check out the [cross-network contact list](#), the [DAIDS staff list](#), or the [DMC-related contacts](#) list. These links can be found in the left-hand navigation bar on the HANC portal homepage.
- The next "[Portal 101](#)" training session for HANC portal users will be Friday, December 11, at 8am PT/11am ET. If you want to learn more about Share-Point, how to develop your team site, or portal resources and navigation, this webinar is for you. [Click here](#) to reserve a spot.

HANC Program Highlights [click on subheading to send an email to HANC program coordinators](#)

Behavioral Science: The Behavioral Science Working Group (BSWG) participated in the "Behavioral & Social Science Workshop Progress Update" break-out session at the November HVTN conference. The presentation followed-up on May 2009 Behavioral and Social Science in HIV Vaccine Research workshop. To view workshop recommendations, [click here](#). The BSWG is planning a Spring 2010 F2F meeting.

Research Site Management & Clinical Trials Logistics: After receiving several requests from across the networks and the Office of Clinical Site Oversight (OCSO), HANC is initiating a cross-network Site Coordinator WG. The WG will serve as a discussion forum in order to share and address common site issues such as fiscal relationships with NIAID, adverse event reporting policies and procedures, DAIDS-ES applications used by the sites (DAERS, Clinical Site Monitoring and Protocol Registration), communications, pharmacy issues, and other topics identified by the working group. Our intention is to work with the site coordinators, facilitate resolution of common site challenges across the networks, and bring them to the attention of DAIDS and the Network Leaders when appropriate. This group will not duplicate or become involved with network-specific site issues. [Jeff Schouten](#) will lead the efforts of this WG and [Christie Villa](#) will provide project support.

Communications: The Communications WG created a [cross-network contact list](#) and is exploring the use of novel technologies (Facebook, Twitter, blogging) in clinical trial outreach. Most recently the group discussed the [Thai HIV vaccine trial](#) results dissemination campaign.

Data Management: The AIDS Defining Events Working Group is completing mappings of CDC stage 3 and WHO stages 3 & 4 events into MedDRA codes for intra-DMC use. HANC members are also collaborating with

ACTG/IMPAACT on the Appendix 100 Project, which aims to review and combine clinical event Appendices. The initial rounds of clinician reviews have been completed.

Evaluation: Results of the preliminary evaluation efforts were presented to DAIDS and Network Leaders in November.

Financial Disclosure Project: The networks are reviewing an SOP that will harmonize financial disclosure reporting requirements, schedules and materials.

Laboratory: The PBMC SOP WG has posted translations (English, Spanish, Portuguese, French and Thai) of the Cross-Network PBMC Processing SOP on the [HANC public website](#). The Cryopreservation Optimization Study WG has completed its data review; [Adriana Weinberg](#) (Chair) will present the findings at the ACTG/IMPAACT Leadership Retreat on Sunday, December 6. The Laboratory Focus Group has posted [updated Primary Network Laboratory assignments on the HANC public website](#).

Legacy: The HANC Legacy Project is working diligently to build its staff in search of two Community Engagement Officers to help coordinate the program's national community engagement efforts. Legacy is also seeking a Scientific Director to provide leadership to the program's scientific agenda. The HANC Legacy Project continues to build on the success of the activities started in the HVTN and is expanding the Legacy Project WG to include members from each of the DAIDS-funded networks, HANC Community Partners, and experts from the behavioral and social sciences.

Training: The "DAIDS HIV Research Counseling and Testing (HRCT) Training to Enhance Skills in Biomedical HIV Prevention and Treatment Research: A Pilot Initiative" has been launched to six South African pilot sites. The Spanish version of the pilot training will be launched to six Latin American sites in December. Once the pilot is thoroughly evaluated and the curriculum updated in early 2010, the HRCTWG will make this training available to all. Don't forget to access the [HANC training calendar](#) on our public website upcoming trainings!

Suggestions/Comments? If you have an idea for a HANC-coordinated project, a helpful portal feature, or a general request, [let us know!](#)

